



PERSONAL INFORMATION:

Name : MA. LUCILA Middle Name: MANOBO Last Name: CEQUINA
Passport No: EB5723496 Date of birth JAN.18, 1973 Age 39
Country of birth: PHILIPPINES Sex: F Marital status: SINGLE
Current Country: CYPRUS Nationality : FILIPINO Religion: BORN AGAIN CHRISTIAN
Height: 5' Weight: 60KGS Number of own children: N/A Ages: N/A
Languages spoken: ENGLISH / TAGALOG Cellular Phone: +357 966 24 341 / +357 96 416 574
Email Address: mlucila_m_c@yahoo.com Facebook name : MA. LUCILA MANOBO CEQUINA

EDUCATION:

Year of Graduation: 1992 College/University name: UNIVERSITY OF CEBU
Diploma Achieved: COLLEGE Subject of Study: HOTEL RESTAURANT MANAGEMENT
Please list any additional education: _____
Please list any Child-related training: BASIC CAREGIVER COURSE
Please list any other courses taken: _____

EMPLOYMENT HISTORY:

Please list your last jobs, beginning with the most recent:

Job 1

Employer's name: MRS. MARY BAPHITI Your Position: NANNY/HOUSE MAID
Start date of employment: MARCH 31 Finish date: AT THE PRESENT
Number of children: 02 Age(s) of the children when started: 0 AGE TO 7 YRS OLD

Responsibilities:

MY MAIN ROLE AS A NANNY IS TO PROVIDE A SAFE, GATING, NURTURING AND STIMULATING ENVIRONMENT IN W/C A CHILD/CHILDREN & MOST THINGS RELATED TO CHILD'S CARE. RESPONSIBILITIES AS HAVING CHILDREN GET DRESSED, ADMINISTERING MEAL, CLEANING UP AFTER CHILDREN, HELPING CHILDREN W/ SCHOOL WORKS, ORGANIZING ENGAGING W/ ACTIVITIES W/ CHILDREN ETC. OTHER REQUIREMENTS HOUSEKEEPING (BEYOND PICKING UP AFTER CHILDREN) TRANSPORTING CHILDREN TO AND FROM SCHOOL/ ACTIVITIES PREPARING MEAL & ALL FAMILY, GROCERY, SHOPPING RUNNING errands, CHILD AND/OR PARENT LOUNDRY ETC.

Job 2

Employer's name: MIL. LEE Your Position: HOUSEMAID
Start date of employment: JAN. 2004 Finish date: MAY. 2006
Number of children: 2 Age(s) of the children when started: 7 YRS

Responsibilities:

AS A HOUSEKEEPER IM RESPONSIBLE FOR MAKING SURE ALL ASSIGNED AREAS OF THE HOME CLEAN, NEAT & TIDY THIS INCLUDES ANY INDOOR ANY HOUSE HOLD CLEANING & ORGANIZING TASK ASSIGNED BY EMPLOYER & REGULARLY INCLUDE CLEANING, PROJECT (EG. CLEANING & ORGANIZING A MESSY CLOSET) TYPICAL RESPONSIBILITIES INCLUDE VACUUMING, DUSTING MOPPING, LOUNDRY, WAXING FLOOR, CHANGING LINEN ETC. I ALSO COOK & PREPARE FOOD. UNDERTAKES TO PERFORM DILIGENTLY AND FAITHFULLY ALL DUTIES OF DOMESTIC NATURE SUCH AS BUT NOT LIMITED TO LAUNDRY COOKING CHILD OR INFANT CARE, GENERAL CLEANING AND HOUSE KEEPING OF THE RESIDENCE OF THE EMPLOYER AND OTHER RELEVANT HOUSEHOLD CHORES W/C EMPLOYER MAY FROM TIME TO TIME.

Job 3

Employer's name: WU YU RONG Your Position: HOUSEMAID
Start date of employment: 2001/12/19 Finish date: JUNE 2002
Number of children: 2 Age(s) of the children when started: 2 TO 7
Responsibilities:

SAME AS WRITTEN JOB LEAD 2

PLEASE ANSWER THESE QUESTIONS FOR OUR AGENCY:

Please, explain why you will make a good Nanny/housemaid :

BASE ON MY OWN EXPERIENCE BEING A GOOD NANNY REQUIRES MUCH MORE THAN KNOWING HOW TO RELATE & DEAL W/ THE CHILDREN TO HAVE A GOOD REPORT W/ EACH OTHER, I MUST KNOW MY DUTIES AND RESPONSIBILITY. COMMUNICATING W/ THE EMPLOYER ANY CONCERN & QUESTION THAT MAY HAVE. I WILL BE ON TIME AND FOLLOW ALL HOUSEHOLD RULES, I WILL DO THE HOUSEHOLD CHORES WHATEVER CHORE THAT MY EMPLOYER REQUEST IN CONNECTION W/ MY JOB. WORKING HARD TO EARN TRUST & CONFIDENCE OF EMPLOYER. I WILL DEMONSTRATE RELIABILITY & RESPONSIBILITY, I WILL RESPECT ALL THE MEMBERS OF THE FAMILY & THEIR PRIVACY. MAINTAINING SAFE AND HEALTHY ENVIRONMENT FOR THE CHILDREN IN MY CARE.

How would you describe your personality? I CAN DESCRIBE MYSELF AS A HARDWORKING, RESPONSIBLE, DEPENDABLE, WILLING TO LEARN, GOD-FEARING, SINCERE AND W/ AN EXCELLENT HEALTH CONDITION, I CAN HANDLE DIFFERENT KIND OF PEOPLE AN EASY TO GET ALONG WITH OTHERS. ABLE TO WORK UNDER STRESS, EASY LEARNER, & DO WHATEVER IT TAKES TO GET THE JOB DONE. FURTHERMORE, IM CARING, HONEST & TRUSTWORTHY, I HAVE DEVELOPED A GREAT COMPASSION FOR OTHER.



ΔΕΑ/ARC: 5578370
ΥΠΗΚ/ΝΑΤ: PHL
ΚΩΔΙΚΟΣ/CODE: GEN
ΑΡ. ΦΑΚ./M.P.: B07-01646

ΥΠΟΥΡΓΕΙΟ ΕΣΩΤΕΡΙΚΩΝ
ΤΜΗΜΑ ΑΡΧΕΙΟΥ ΠΛΗΘΥΣΜΟΥ ΚΑΙ ΜΕΤΑΝΑΣΤΕΥΣΗΣ
MINISTRY OF INTERIOR
CIVIL REGISTRY AND MIGRATION DEPARTMENT

ΑΔΕΙΑ ΠΡΟΣΩΡΙΝΗΣ ΠΑΡΑΜΟΝΗΣ
TEMPORARY RESIDENCE PERMIT

ΟΝΟΜΑ MA LUCILA CEQUINA
NAME
ΥΠΗΚΟΟΤΗΤΑ CITIZEN OF PHILIPPINES
NATIONALITY
ΚΑΤΗΓΟΡΙΑ ΠΑΡΑΜΟΝΗΣ DW EMLMNT
CATEGORY OF RESIDENCE
ΙΣΧΥΕΙ ΜΕΧΡΙ 9/2/2013 FINAL - NOT RENEWABLE
VALID UNTIL
ΣΚΟΠΟΣ ΑΔΕΙΑΣ DOMESTIC WORKER
PURPOSE OF PERMIT
ΔΙΕΥΘΥΝΣΗ ΕΡΓΑΣΙΑΣ MARIA PAFITI
WORK ADDRESS 123 ATHINON STR.,
2035 STROVOLOS, NICOSIA
22442700, 99699715

ΔΙΕΥΘΥΝΣΗ ΔΙΑΜΟΝΗΣ - MAILING ADDRESS

MA LUCILA CEQUINA
123 ATHINON STR.,
2035 STROVOLOS, NICOSIA

ΠΑΡΑΤΗΡΗΣΕΙΣ / ΟΡΟΙ - REMARKS / CONDITIONS

Η παρούσα άδεια παραχωρείται για προσωρινή παραμονή για σκοπούς απασχόλησης του/της κατόχου στην Δημοκρατία και είναι δυνατό να ακυρωθεί, αφού ο/η κάτοχος τύχει προειδοποίησης δεκατεσσάρων ημερών.

Η ισχύς της παρούσας άδειας τερματίζεται και αυτή θα θεωρείται άκυρη, αν ο/η κάτοχος παύσει να απασχολείται όπως περιγράφεται πιο πάνω ή αν ο/η κάτοχος παραμείνει στο εξωτερικό για χρονικό διάστημα πέραν των τριών μηνών.

Αίτηση για παράταση της άδειας αυτής πρέπει να υποβάλλεται τουλάχιστον ένα μήνα πριν από τη λήξη της.

This permit is granted to enable the holder to remain in the Republic temporarily for employment purposes and it may be revoked at any time by giving fourteen days prior notice to the holder.

This permit is automatically cancelled and shall be considered invalid, if the holder ceases to be employed as specified above or stays abroad for a period longer than three months.

An application for an extension of this permit must be submitted at least one month before its expiry date.

Η παρούσα άδεια έχει περιοριστεί χρονικά λόγω της ημερομηνίας λήξης του Διαβατηρίου, το οποίο και θα πρέπει να ανανεωθεί άμεσα.

This permit is limited due to the expiry date of the passport. The alien must renew it immediately.



1084656

L.A
ΗΜΕΡΟΜΗΝΙΑ / DATE : 5 April, 2012



(C. Charalambous)

για Διευθύντρια του Τμήματος
Αρχείου Πληθυσμού και Μετανάστευσης
for the Director of the
Civil Registry and Migration Department

